

**London Boroughs of Brent & Harrow
Trading Standards Joint Advisory Board
13 March 2019**

FOR INFORMATION
TRADING STANDARDS WORK PLAN FOR 2019/20

Wards Affected:	N/A
Key or Non-Key Decision:	Non Key
Open or Part/Fully Exempt: (If exempt, please highlight relevant paragraph of Part 1, Schedule 12A of 1972 Local Government Act)	Open
No. of Appendices:	1
Background Papers:	None
Contact Officer(s): (Name, Title, Contact Details)	Simon Legg Head of Regulatory Service Simon.legg@brent.gov.uk 0208 937 5522

1.0 Purpose of the Report

- 1.1 This report provides Members with the proposed 2019/20 work plan for Brent & Harrow Trading Standards.

2.0 Recommendation(s)

- 2.1 That Members consider the report and suggested priority areas of work and make recommendations or comments where appropriate.

3.0 Detail

- 3.1 The Service drafts an annual work plan which proposes the activities to be undertaken and the priority areas of work for the coming financial year. The plan also acts as a guide for the purposes of performance management of the Service during this period.
- 3.2 Under paragraph 23.3 of the consortium agreement, there is a requirement for the London Borough of Brent to estimate the number and type of activities that will be undertaken by the Service during the financial year and to present this to the Joint Advisory Board.
- 3.3 The proposed work plan for the year 2019/20 is attached as an Appendix to this report.

4.0 Financial Implications

- 4.1 There are no financial considerations arising from this report as the work plan is drafted in a manner to be achieved within the budget provided for the Service for 2019/20.
- 4.2 It is expected at the time of writing this report, that the 2019/20 budget will remain unchanged from the previous year.

5.0 Legal implications

- 5.1 There are no legal implications arising from this report.

6.0 Equality Implications

- 6.1 The proposals in this report have been screened to assess their relevance to equality and were found to have no equality implications.

7.0 Consultation with Ward Members and Stakeholders

- 7.1 There is no requirement to specifically consult Ward Members about this report as it affects all wards across both boroughs.

8.0 Human Resources/Property Implications

- 8.1 There are no specific staffing implications arising from this report as the work detailed will be carried out by existing employees and will form part of their usual duties as per job descriptions.

Any person wishing to obtain more information should contact Simon Legg, Head of Regulatory Services, Regulatory Services, Brent Civic Centre, Engineers Way, Wembley Middlesex HA9 0FJ.

SIMON LEGG
HEAD OF REGULATORY SERVICES

Report sign off:

AMAR DAVE

Strategic Director of Environment and Regeneration